



# Professional Regulation Commission

## REQUEST FOR QUOTATION

RFQ #: 2021-005

Date: May 24, 2021

SIR / MADAM:

May we invite your company to quote for the lowest price/s, VAT included, on the items/s listed and described hereunder.

Please submit your QUOTATION to the Bids and Awards Committee (BAC), through BAC Secretary Ms. Karen M. Magsalin, through Facsimile No. (02) 5310-0037, which shall be stamped thereon the date and time received and shall place the same in the "Bids Box".

The quotation must be received by the BAC Secretariat not later than three (3) days from receipt hereof and not beyond 3:00 o' clock in the afternoon of the last day to submit the quoted price. All bids which are higher than the ABC shall be automatically disqualified.

The BAC reserves the rights to reject any and all bid/s submitted which is/are not in accordance with the specification and those submitted after the deadline. Provided, the supplier shall reimburse PRC in case of over pricing.

Very truly yours,

Served by:

**ARISTO GERSON T. GESMUNDO**  
Chairman, Bids & Awards Committee

Canvasser

Date:

Quantity	Unit	Item (with specification)	Unit Cost
297	box	Paper Clip, vinyl/plastic coat, length: 32mm min	Php14.00
308	box	Paper Clip, vinyl/plastic coat, length: 50mm min	27.00
49	piece	Stamp Pad, Felt, bed, dimension: 60mm x 100mm min	52.00
71	piece	Stamp Pad, Ink, purple or violet, 50ml (min)	39.00
82	pack	Battery, dry cell AA, 2 pieces per blister pack	48.00
32	pack	Battery, dry cell AAA, 2 pieces per blister pack	65.00
22	pack	Folder, Tagboard, for A4 size documents	492.00
25	pack	Folder, Tagboard, for legal size documents	517.00
73	piece	Notebook, Stenographer, spiral, 40 leaves	32.00
90	piece	Marker, Permanent, bullet type, blue	40.00
34	piece	Marker, Permanent, bullet type, red	40.00
20	piece	Marker, Whiteboard, blue, felt tip, bullet type	43.00
63	pad	Note Pad, Stick on, 76mm x 100mm (3"x4") min	44.00
30	pad	Note Pad, Stick on, 76mm x 76mm (3"x3") min	54.00
117	piece	Magazine File Box, large size, made of chipboard	147.00
42	piece	Data File Box, made of chipboard, with closed ends	139.00
21	box	Clip, Backfold, all metal, clamping: 19mm (-1mm)	40.00
56	piece	Sign Pen, red, liquid/gel ink, 0.5mm needle tip	40.00
305	piece	Sign Pen, black, liquid/gel ink, 0.5mm needle tip	40.00
112	roll	Twine Plastic, one (1) kilo per roll	82.00
***nothing follows***			
NOTE: MODE OF PAYMENT: BANK TO BANK (OTHER THAN LANDBANK			
ACCOUNT, BANK CHARGES SHALL BE PAID BY THE SUPPLIER.)			
VAT INCLUSIVE			

Delivery period: within 15 calendar days  
from receipt of  
Purchase Order

Received by:

(Name & Signature of Proprietor/ Authorized Representative)

Telephone/ Fax no.

IMPORTANT:

PLEASE FILL UP ALL REQUIRED DATA AND SUBMIT A PHOTOCOPY OF YOUR VALID BUSINESS PERMIT AND PROOF OF PHILGEPS REGISTRATION.

P. PAREDES ST. CORNER N. REYES ST. SAMPALOC, MANILA, TELEFAX. NO. 5310-2013 / 5310-0037

By: Asantos